

Greater Renton-Tukwila Youth Soccer Association

Title: Assign Referees

Policy and Procedure Number: 009

Revision: NEW

Approval Date: TBD

A. Purpose

Provide licensed referees for all association, district and state level games.

B. Requirements

Assigning referees has the following goals:

1. Qualified Officials
 - a. Licensed USSF referees
2. Appropriate officials
 - a. Center at least two years older than age group playing
 - b. AR at least one year older than age group playing
 - c. No ethical conflicts
 - d. Official not a family member of play (exception as volunteer)
 - e. Official not at same age/competitive league
 - f. Official not representing an association/club/team
3. 48 hour cancellation policy
 - a. Official expected to fulfill commitment (exception for bona fide emergencies)
 - b. Club expected to compensate official (exception for weather, act of God)

C. Schedule Loading Process

1. Receive state league schedules from clubs
Role: Game Assignor
2. Receive District 3 schedules from clubs
Role: Game Assignor
3. Receive association schedules from association scheduler
Role: Game Assignor
4. Load schedules into TRIAS
Role: Game Assignor
5. Rate games (age and level of play; need a description)
Role: Game Assignor
6. Post games for self-assigning in TRIAS
Role: Game Assignor Due: 2 weeks before first game
7. Receive updates to game schedules from clubs
Role: Game Assignor Due: 7 days before game
8. Load schedule update into TRIAS
Role: Game Assignor
9. Notify affected Referees of schedule changes
Role: Game Assignor (is this automatic in TRIAS?)

D. Game Referee Assignment Process

1. Self-assign for games, through TRIAS
Role: Referee

2. Review games for openings and solicit referees to self-assign
Role: Game Assignor Due: 5 days before game?
3. Approve self-assignment, or fill gaps (what priority, how), and resolve issues (what kind, how)
Role: Game Assignor Due: 3 days before game?
4. Submit match reports in TRIAS
Role: Referee Due: 3 days after game?
5. Approve match reports (which triggers referee payment)
Role: Game Assignor Due: 7 days after game?