

Greater Renton-Tukwila Youth Soccer Association

Title: Registering Teams

Policy and Procedure Number: 013

Revision: NEW

Approval Date: TBD

A. Purpose

Provide association endorsement of teams

B. Requirements

Team registration has the following goals:

1. Accuracy of information
2. Qualification of players (age, entry fees, insurance)
3. Qualification of team (Correct level of play, sufficient players, suitable coach)

C. Process for State League

1. Receive player registration forms and registration fees
Role: Club registrar Due:
2. Notify and provide summary to Club VP of Competition
Role: Club registrar
3. Notify Association VP of Competition
Role: Club VP of Competition
4. Notify State
Role: VP of Competition

D. Process for District 3

1. Provide team roster to club registrar
Role: Coach
2. Provide team name; coach information to club VP of competition
Role: Coach
3. Provide team roster to club VP of competition
Role: VP of Comp
4. Receive check from club treasurer
Role: Club VP of competition
5. Provide team information; team rosters and team registration fee to association VP of competition
Role: Club VP of competition
6. Provide club registration fees to association treasurer
Role: Association VP of competition
7. Receive check from association treasurer for District registration fee
Role: Association VP of competition
8. Provide District 3 VP of competition a team roster, team information, and registration fee
Role: Association VP of competition

E. Process Association Teams

1. Provides club VP of competition team and coach information
Role: Club registrar

2. Provide association VP of competition team and coach information
Role: Club registrar