

## Greater Renton-Tukwila Youth Soccer Association

Title: Selecting and Approving Coaches

Policy and Procedure Number: 014

Revision: NEW

Approval Date: TBD

### A. Purpose

This procedure defines how prospective coaches for U-13 and above are identified and selected.

### B. Requirements

Coach selection has the following goals:

1. High team performance (win/loss)
2. Zero coach/team discipline by officials
3. Meet or exceed player and parent expectations (evaluations)
4. Satisfactory or above evaluation by association

### C. Process

1. Develop/refine coach evaluation criteria  
Role: Due:
2. Approve coach evaluation criteria  
Role: Due:
3. Prepare coach openings announcement newsletter (with application)  
Role: Due:  
Note: Application must include elements identified in evaluation criteria
4. Review and approve announcement newsletter  
Role: Board Due:
5. Publish announcement newsletter  
Role: VP Administration Due:  
Note: Includes web, e-mail and snail mail
6. Screen and rank candidates based on criteria  
Role: Due:
7. Schedule interviews with top candidates  
Role: Due:
8. Conduct interviews with top candidates  
Role: Due:
9. Review and approve selections (prime and alternate)  
Role: Board Due:
10. Contact selected candidates, confirm acceptance and sign contract  
Role: Board Due:  
Note: If candidate declines, move to alternate
11. Contact all other applicants with results  
Role: Due: