

Greater Renton-Tukwila Youth Soccer Association

Title: Planning Spring Season

Policy and Procedure Number: 025

Revision: NEW

Approval Date: TBD

A. Purpose

This procedure defines how the spring Association (U-10 and under) season is planned, including coordinating fields, scheduling games and communicating the season application and the game schedule.

B. Requirements

Spring season has the following goals:

1. Players have fun
2. Players, coaches and referees develop skills

C. Process

1. Develop season plan
Role: Spring Committee Due: October 15
Note: Includes fees, deadlines, age, competition level, deadlines and communications plan
2. Approve season plan
Role: Association board Due: November 1
3. Publish season announcement newsletter (with registration form)
Role: VP Administration Due: November 15
Note: Includes web, e-mail and snail mail
4. Estimate field requirements and determine available fields
Role: Due: January 15
5. Reserve fields for games
Role: Due:
6. Establish team rosters
Role: Club Registrar Due: March 1 thru 15
Note: May include recruiting coaches
7. Provide list of teams to Association Registrar
Role: Club Registrar Due: March 20
8. Prepare game/field schedule
Role: Association Registrar Due: March 27
9. Deliver game/field schedule to coaches
Role: Club Registrar Due:
Note: includes delivery of game schedule, rules, practice field schedule (if any), clinic announcements
10. Provide game schedule to State
Role: Association Registrar Due: April 1st.